

## ABOUT OUR ORGANIZATION

**RHBC Group, LLC** (formally GLM Management Consulting Group, LLC) consist of a network of highly skilled professional consultants specializing in human resource and business performance. Our **mission** is to work collaboratively with you to achieve strategic advantage through improved organization and workforce performance. We are **committed** to providing you with the highest quality of service possible in order to help you achieve your organizational goals and objectives.

If you are serious about improving your organizational goals and objectives, then go with the leader!



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**Providing Technical Assistance  
and Business Solutions To:**

**Governmental Agencies  
and Nonprofits**



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# ABOUT OUR SERVICES

## Technical Assistance

We can provide the technical assistance needed to achieve your organization's objectives and remain in compliance with applicable requirements from funding sources and regulatory agencies governing nonprofits. Our services includes:

- Organizational Performance Assessment;
- Organizational Cultural Assessment;
- Program Planning, Development and Evaluation;
- Drafting Board By-laws;
- Preparing 501(c) 3 Documents;
- Conducting Salary and Wage Comparability Studies, and
- Drafting Personnel Policies and Procedures.



## Human Resource Programs Design

We can work with you in customization and implementation of specialized programs that enhances your organization's ability to attract and retain talented employees. We have years of experience in developing Job Classification Systems, Compensation programs, and Performance Management Systems.

## Payroll Processing Services

We offer a complete payroll processing solution that can be customized to meet your needs. You may select from a menu of services to include payroll data entry, payroll checks preparation and direct deposit, comprehensive computations for federal and all 50 states, payroll tax reporting and preparation of W-2s.

## Strategic Planning

We can work with you to help define your business strategy for the future. We can assist with creating your mission statement, overarching goals and strategies, and action plans that are based on outcomes and designed to achieve overall organizational success.



## Workforce Training & Development

We offer a variety of employee training and management development programs designed to promote continuous learning and improve work performance. You may opt to select from our menu of program offerings or we can assist you with customization and implementation of specialized programs that suit the nature and needs of your organization.

## Board Training & Development



We offer a highly interactive training program designed for board members and senior leadership of nonprofits who seek to enhance the efficiency and effectiveness of their organization. The training is module based to allow maximum flexibility for participants with time constraints.

### Major topics include:

- Board Governance: The Roles and Responsibilities of a Nonprofit Board
- Keys to Becoming a Highly Effective Board
- The Art of Successful Fundraising and Revenue Sourcing
- Introduction to Strategic Planning